

RENTAL APPLICATION



Provide valid Picture ID

217.341.4446* Morrison Property Management* P.O. Box 4401, Springfield, IL 62708 *217.341.2912

morrisonproperties@gmail.com Hours: Mon-Fri 9 AM-5 PM

First Name:	MI:	Last Name:	Jr., Sr?
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SSN:	Date of Birth:	Phone:	Office Phone:
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List your Addresses for the Previous 5 years

Current Address:	City, State, Zip:
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Owner/Manager:	Phone:	Monthly Rent:
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Moved In date:	Why are you moving?
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Previous Address:	City, State, Zip:
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Owner/Manager:	Phone:	Monthly Rent:
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Moved In date:	Moved out date:
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Previous Address:	City, State, Zip:
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Owner/Manager:	Phone:	Monthly Rent:
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Moved In date:	Moved out date:
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Employment and Income

Current Employer:	Address:
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Position:	Phone:	Hire Date:	Hours worked per week:
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Gross Wages: \$	What other income & source?
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2 nd Job Employer:	Phone:	Income \$
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Is the total move-in amount available now?	Have you broken a lease?	Are You a Convicted Felon?
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How many Evictions have been filed on you?	What kind of animals do you have?
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If accepted, the following persons will be living with me

1.)	3.)
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2.)	4.)
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Credit References

Lender	Purpose of Loan	Balance	Monthly Payment	Do you have a Checking Account?
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1.)	Do you have a Savings Account?
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2.)	What is your e-mail address?
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EMERGENCY CONTACTS including help to pay rent

NAME	ADDRESS	PHONE	RELATIONSHIP
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1.)

2.)

LIST Vehicles your household will possess: _____

How did you find this rental? (Please circle one): Internet Newspaper Yard Sign

Referral – who should we thank for the referral? _____

Your requested move-in date: _____

This agreement made this date by and between Morrison Property Management, hereinafter "Landlord" and the below signed, hereafter "Applicant". Applicant authorizes the Landlord, his employees, agents, or representatives to make any and all inquiries necessary to verify the information provided herein, including but not limited to direct contact with Applicant's employer, landlords, credit, neighbors, police, government agencies and any and all other sources of information which the Landlord may deem necessary and appropriate within his sole discretion. The Applicant represents to the Landlord that the application has been completed in full and all the information provided for herein is true, accurate and complete to the best of the Applicant's knowledge and further, agrees that if any such information is not as represented, or if the application is incomplete the Applicant may, at the Landlord's sole discretion, be disqualified. The Applicant provides the information contained on this form. Landlord is not liable to the Applicant, his heirs, executors, administrators, or assigns for any damages of any kind, actual or consequential by reason of the verification by the Landlord of the information provided by the Applicant, and Applicant hereby releases the Landlord, his agent, employees and representatives from any and all actions, causes of action of any kind or nature that may arise by virtue of the execution or implementation of the agreement provided herein. This property requires a **Security Deposit** equivalent to one month's rent that must be paid in full before any rental agreement is made. An apartment can be held for two weeks with deposit monies. If the apartment is not taken within a two week time period after submitting a deposit, the apartment and deposit will be forfeited. Animal deposit(s) are in addition to security deposit. Our required standards for qualifying to rent from this corporation are simple and fair. They are:

- All units are offered without regard to race, color, religion, national origin, sex, disability or familial status.
- Each adult occupant must submit an application.
- Your gross monthly income must equal approximately three times or more the monthly rent.
- Be employed and be able to furnish acceptable proof of the required income.
- Good references, housekeeping, and property maintenance from your previous Landlords.
- Limit the number of occupants to 2 per bedroom.

The Applicant authorizes release of all information to Landlord.



APPLICANT: _____ **DATE:** _____